



Foreign Affairs Handbook

4 FAH-1 - Financial Management Handbook

Transmittal Letter: FMH-41

Date: August 20, 2004

4 FAH-1 H-220, H-280, H-310, H-420, H-450, H-520, and H-620 UPDATES

CHANGES:

1. Revisions since the last update are listed in paragraph 4 below. They appear in ***bold italics*** in the handbook. Other than formal titles, the bold italics will be removed the next time the material is updated. Only current changes will appear in bold italics. Bold italics provide a historical record of changes.

2. Officers are reminded that Department-issued materials not codified in the *Foreign Affairs Manual* or its supplemental *Foreign Affairs Handbook* series generally have no regulatory validity (see 2 FAM 1115.2).

3. The updated subchapters are: H-220, H-280, H-310, H-420, H-450, H-520, and H-620.
4. **H-220 (8 of 23)**—Establish new fund code 19X0113.E Diplomatic and Consular Programs, State, U.S. Mission Iraq Associated Costs (RM/BP)
5. **H-220 (20 of 23)**—Establish new fund code 193/51143 3/5DC Migration and Refugee Assistance (PRM)
6. **H-280 (1 of 23)**—Establish new fund code 113/51022.P Parent Fund International Narcotics Control and Law Enforcement (RM/BP)
7. **H-280 (6 of 23)**—Establish new fund codes 19-723/41021.1 Development Assistance Executive and 19-113/51022 International Narcotics Control and Law Enforcement (RM/BP)

8. **H-280 (22 of 23)**—Establish new fund code 19-114/51097.1 Operating Expenses of the Coalition Provisional Authority (RM/BP)
9. **H-310 (33 of 51)**—Establish new Alpha allotment codes R103 Refugee Program – Nassau, Bahamas; R112 Refugee Program – San Jose, Costa Rica; and R511 Refugee Program – Gaborone, Botswana (A/OPR/PRM)
10. **H-420 (13 of 72)**— Change office name for organization code 031248 to Office of Assistance for Europe, Central Asia, and the Americas (PRM)
11. **H-420 (21 of 72)**—Revisions of office symbols for organization codes 086100-086340 and for the title of 086310 (RM)
12. **H-420 (37 of 72)**—Numerous changes were made to reflect Diplomatic Security's reorganization (DS)
13. **H-420 (41 of 72)**—Establish new organization codes 177310 Near Eastern & European Division, 177320 Western Hemisphere Division, and 177330 Africa, South & East Asia, and Pacific (DS)
14. **H-420 (47 of 72)**—Numerous changes were made to reflect the reorganization of the Bureau of Arms Control (AC)
15. **H-420 (49 of 72)**—Establish new organization code 201160 Presidential-Vice Presidential Support Staff; Discontinue 201020 Presidential-Vice Presidential Travel Support Staff as of 07-24-2004; Discontinue 201800 Diplomatic Contingency Programs as of 09-30-2004
16. **H-420 (53 of 72)**—Numerous changes were made to reflect the reorganization of Operations Programs (A/OPR)
17. **H-420 (53 of 72)**—Establish new organization code 220250 Office of Emergency Management (A/OPR)
18. **H-420 (66 of 72)**—Establish new organization codes 261106 Information Management Specialist Training and 261109 Master of Social Work (FSI)
19. **H-450 (7 of 7)**—Establish new organization codes 527800 United Nations Operations in Cote d'Ivoire, 527900 United Nations Stabilization Mission in Haiti, 528000 United Nations Operations in Burundi (IO)

20. **H-520 (45 of 119)**—Establish new function codes 3591 United Nations Operations in Cote d'Ivoire, 3592 United Nations Stabilization Mission in Haiti, and 3593 United Nations Mission in Burundi (IO)
21. **H-620 (7 of 10)**— Establish new revenue source code AFAC for fund 19X8813.1 International Center for Middle Eastern-Western Dialogue Trust Fund (RM)

FILING INSTRUCTIONS (paper copy only)

1. Remove and destroy the text of the old subchapters H-220, H-280, H-310, H-420, H-450, H-520, and H-620 and replace them with the attached subchapters.
2. After inserting the material in the binder, insert this transmittal letter immediately following the TL Checklist, then fill in the entry line for TL:FMH-41, and initial.

DISTRIBUTION NOTICE

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2. All posts and offices keeping paper versions of *Foreign Affairs Handbooks* are responsible for maintaining their FAHs on a current basis (see 2 FAM 1116.5), and for ensuring that all copies (including binders) are either retained or returned to A/RPS/DIR if no longer needed. When returning excess or unused materials include your office/post symbols and inform MMS/PB and your message center if you need to have your distribution reduced (this generally applies only to time-sensitive paper issuances). A/RPS/MMS/PRD, HST Room B-934, (202) 736-7470, FAX (202) 736-7472, handles all requests for paper copies, including non-Government users (include either fiscal information or payment with request, as appropriate).
3. Use KFAM and AINF TAGS on all communications on FAM/FAH issues; direct questions concerning issuance, validity, and updating to A/RPS/DIR. Direct questions concerning substance and interpretations to RM/DCFO/FPRA/FPMC. FPMC may be reached at (703) 516-1681.

(RM/FPRA/FPMC)